IKYTA Membership renewal for 2019 - Procedures and timing

- IKYTA requires that all National Kundalini Yoga Teachers Associations (NKYTAs) submit a current member list to IKYTA at least once a year.

- This will give an automatic one year membership for each of those members uploaded, and the activation of their web profile in a maximum of 2 weeks after IKYTA has received the list (if all is in order).

- Due to the fact that new teachers are being certified all year long, IKYTA can accept membership lists monthly, however, to assist with streamlining IKYTA's process and accurate record keeping, we encourage each NKYTA to send lists once per year, if possible.

- The spreadsheet sent to IKYTA must be titled with the name of the country, month/year, or period of months/year.

- The spreadsheet has to be filled in exactly as it is given. The uploading of information is an automated process, so if any of the spreadsheet fields or information are sent back in a different manner than requested, the system will not recognize the fields and the upload will not work.

- A name and an email address for each teacher/member is required, otherwise the teacher/member will not upload into the system.

- All the members listed on each spreadsheet must be only from that month/period.

- Starting November 2019 the spreadsheet will have two tabs: One for all members without distinction (the web system will identify new members and renewals), and a tab with the Country Codes listed.

- The spreadsheet must be sent to Sukhpran Kaur (contact@ikyta.org) with a copy to Jai Gopal Kaur (jaigopalk@ikyta.org)

- Payments should be sent with each list. For more detail regarding payment please see NKYTA Payments Option PDF.